

NOTICE OF DESTRUCTION OF SPECIAL EDUCATION RECORDS

May 22, 2019

Attention Parents/Guardians, Former Students, Eligible (Adult) Students:

The McIntosh School District 15-1 Special Education records which have been collected by the District related to the identification, evaluation, educational placement, or the provision of special education/related services are maintained for a period of seven years after the student's end date. In accordance with District Policy, state laws, and federal laws, these records will be purged after Special Education services cease and the seventh-year anniversary is reached.

Special Education services end when one of the following statements is true:

- The student is no longer eligible for special education/related services.
- Parental permission is revoked.
- The student has graduated.
- The student completed his/her education program on June 30th of the year after he/she turns 21.
- The student has moved from the district.

All special education records of students who attended McIntosh School District during or for part of their public education experience prior to June 30, 2012 will be destroyed after June 30, 2019.

After seven years, the records are no longer useful to the district, but they may be useful to the parent/guardian or former student in applying for Social Security benefits, rehabilitation services, college entrance, etc. Any person wishing to request their special education records from McIntosh School District, instead of allowing them to be destroyed, should contact Tiffany Hearne, Director of Special Education, at (605) 273-4227 or Tiffany.Hearne@k12.sd.us prior to June 30, 2019.