

**SPECIAL SCHOOL BOARD MEETING
MCINTOSH SCHOOL DISTRICT 15-1
MCINTOSH, SOUTH DAKOTA
JULY 11, 2018**

President, Jennifer Meyer, called the meeting of the Board of Education for the McIntosh School District #15-1, McIntosh, South Dakota to order @ 7:30 pm MT, with the following members present: Jennifer Meyer, Chris Bailey @ 7:50 pm MT, William Chase, Jennifer Gehring, and Stefanie Honeyman. Also, present: Superintendent Rod Broadnax, Business Manager Kathy Sieck Chase, Annie Walker, Amanda Campbell, Nellie Edinger, Shannon Hansen, Marie Nehl, Barb Hansen, Les Siewert, and Winter Edinger.

Pledge of Allegiance

Roll Call

Review of Proposed Budget for 2018-2019.

Action#17-18-253

Board Member Chris Bailey, introduced the following resolution for adoption. LET IT BE RESOLVED THAT THE MCINTOSH SCHOOL DISTRICT #15-1, after duly considering the proposed budget and its amendments, which was published in accordance with SDCL 13-11-2, hereby approve and adopt proposed budget and amendments, thereto, to be its annual budget for the fiscal year, July 1, 2018; through June 30, 2019. The adopted Annual Budget Expenditures are as follows: General Fund: \$3,036,099 Capital Outlay: \$400,459 Special Education: \$271,782 Impact Aid: \$994,633 Pension Fund: \$23,824 Capital Projects: \$0 Food Service: \$162,487 Enterprise: \$6826. Resolution second by Stefanie Honeyman. Roll call vote: Meyer-yea; Bailey-yea; Chase-yea, Gehring-yea; Honeyman-yea.

Recess @ 7:51 pm MT

Back in Order @ 8:00 pm MT

Action#17-18-254

Motion by Stefanie Honeyman, second by William Chase, to approve agenda with addition of Capital outlay Transfer-Closing business for FY 2018. Roll Call Vote: Meyer-yea, Bailey-yea, Chase-yea, Gehring-year, and Honeyman-yea.

Action#17-18-255

Motion by Jennifer Gehring, second by Stefanie Honeyman, to approve consent agenda (Minute June 13 & 28; Supplemental Budget 17-18-2; Capital Outlay Transfer to General of \$50,000.00) Roll Call Vote: Meyer-yea, Bailey-yea, Chase-yea, Gehring-year, and Honeyman-yea.

Appropriations:	Capital	Food Service	Enterprise
51 2561 000 479 Cost of commodities		\$ 9,847.83	
53 1390 107 119 CTE Salary			\$ 1,600.00
53 3900 000 119 Drivers Ed Salary			\$ 750.00
21 1131 107 549 Equip-WFG	\$ 28,800.00		
Total:	\$ 28,800.00	\$ 9,847.83	\$ 2,350.00
Means of Finance:			
51 4820 000 Donated Food		\$ 9,847.83	
53 5110 000 Trnsf In			\$ 2,350.00
21 5110 000 Trnsfr In	\$ 28,800.00		
Total	\$ 28,800.00	\$ 9,847.83	\$ 2,350.00

New School Year:

Oath of Office-Annie Walker

Code of ethics for school boards members review and signed by Annie Walker

Business Manager Kathy Sieck Chase asked for nominations for Board Chair.

Action# 18-19-1

Motion by Chris Bailey, second by Jennifer Gehring, to nominated Jennifer Meyer as Board Chair. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea

Action#18-19-2

Motion by Chris Bailey, second by Jennifer Gehring, to cast unanimous ballot for Jennifer Meyer. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea

Board Chair Jennifer Meyer resume order of meeting.

Action#18-19-3

Motion by Chris Bailey, second by Jennifer Gehring, to nominated Stefanie Honeyman as Board Vice-Chair. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea

Action#18-19-4

Motion by Chris Bailey, second by Annie Walker, to cast unanimous ballot for Stefanie Honeyman. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea

Action#18-19-5

Motion by Chris Bailey, second by Jennifer Gehring, to approve Consent Agenda (July 2018 invoices and payroll). Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea

Conflicts of Interest

Action#18-19-6

Motion by Jennifer Gehring, second by Stefanie Honeyman to approve waiver pursuant to SDCL 3-23-3 for Chris Bailey. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-abstain, Gehring-yea, and Walker-yea.

Action#18-19-7

Motion by Jennifer Gehring, second by Stefanie Honeyman to approve waiver pursuant to SDCL 3-23-3 for Rod Broadnax. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Board Reports:

NW Area-Jennifer Gehring

Athletic Director-None

Superintendent-Rod Broadnax

Opening of fuel bids at 8:30 MT

Southwest Grain: 11 ½ cents off per gallon posted for gas and diesel; 11 ½ cents off per gallon posted price for propane (current price .99-.115=87 ½ cents) Tanker delivery price for June 2019 of 85 cents/gallon or at Conway plus 8 cents for April-June 2019 tanker delivery.

McIntosh Coop: Gasoline, gasohol, and highway diesel @ 11 cents above cost

McIntosh Propane: Tanker (15,000 gals) \$1.14; Gallon price \$1.19; and Summer fill \$1.04.

Action#18-19-8

Motion by Chris Bailey, second by Stefanie Honeyman, to accept propane bid from SW Grain. Roll call vote: Meyer-Nay, Honeyman-Nay, Bailey-yea, Gehring-Nay, and Walker-Nay. Motion failed.

Action#18-19-9

Motion by Jennifer Gehring, second by Stefanie Honeyman, to accept bid from McIntosh Coop for gasoline, gasohol, and diesel. Roll call vote: Meyer-yea, Honeyman-yea Bailey-Nay, Gehring-yea, and Walker-yea. Motion passed.

Action#18-19-10

Motion by Jennifer Gehring, second by Annie Walker, to accept propane bid from McIntosh Propane. Roll call vote: Meyer-yea, Honeyman-Nay, Bailey-Nay, Gehring-yea, and Walker-yea. Motion passed.

Board Reports:

Technology-Les Siewert

Janitorial-Wutzke

Business Manager-Kathy Sieck Chase

Action#18-19-11

Motion by Annie Walker, second by Chris Bailey, to purchase three diaper changing stations for restrooms in the High School and Gym. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Superintendent Spotlight: Bill Chase was recognized.

Action#18-19-12

Motion by Jennifer Gehring, second by Chris Bailey to vote for Craig Cassens for Division IV Representative. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Action#18-19-13

Motion by Chris Bailey, second by Jennifer Gehring to approve the New School Year resolution as follows:

BE IT RESOLVED THAT THE MCINTOSH SCHOOL DISTRICT #15-1, MCINTOSH, SOUTH DAKOTA WILL NAME: The Great Western Bank, McIntosh, South Dakota as their official depository. Regular School Board Meetings will be held on the second Wednesday of each Month at 6:30 pm MT, except June/July/August at 7:30 pm MT. Finance Committee will meet for the first 30 minutes. Parliamentary procedures will be followed during Board Meetings. Board members wages set at \$75/meeting, chairman \$75/meeting, mileage set at State Rate, meal reimbursement for in/out state meals is an allowance up to and not exceeding daily rate set by the State of SD for in-state travel and not to exceed the Federal GSA rate for out-of-state travel. Room rate for overnight stay is not to exceed GSA published rates. Employees must have proof of attendance for per diem to be authorized. Superintendent Rod Broadnax and in his absence, Business Manager Kathy Sieck Chase, will be authorized to sign for Federal Programs. Superintendent Rod Broadnax will be appointed Title IX coordinator. Tiffany Hearne will be appointed 504 High School Coordinator. Sue Bubbers will be appointed 504 Elementary Coordinator. Superintendent Rod Broadnax will be appointed ADA Coordinator. Superintendent Rod Broadnax will be appointed Public Records Office. Dave Wutzke will be Asbestos Coordinator. Kathy Sieck Chase will be Business Manager and Custodian of funds to invest and re-invest funds for the McIntosh School District. Kathy Sieck Chase is administrator of Trust/Agency accounts. The Board President or Vice Chairman along with the Business Manager will sign General, Special Education, Capital Outlay, Food Service, Early Retirement, Enterprise, Scholarship, and Capital Project checks and contracts; plus, all necessary forms for the McIntosh School District. Superintendent Rod Broadnax and Business Manager Chase will sign Trust & Agency checks. Interest will be receipted to each respective account as received. Finance Committee will review all financial commitments of the McIntosh PSD. In the event, of an election the pay rate will be \$50/polling place, mileage at state rate, \$9.50/hour for Election Superintendent and \$9.00/hour for election clerks. McIntosh PSD Board authorizes; Superintendent Rod Broadnax to close school in emergency situations and in case of inclement weather, in his absence Transportation Director, Jess Jung will consult with Superintendent Rod Broadnax, Mr. Broadnax will make the call to close school. KOLY/KBJM/KFYR/KELO/KLND radio and TV stations plus the School Messenger System are designated for public information. The Corson/Sioux Paper designated as official newspaper. School Website will be utilized for updates and

information. Senior Citizens (age 62) will be issued life long passes for athletic events. Season Pass rates will be \$25/adults. \$15/High School students and \$10/Pre-8 Students. Admission to athletic events at the door will be \$5/adult, \$3/Pre-12 students. Little Moreau School Passes will be acknowledged for teachers and staff. School Breakfast and Lunch will remain free for students. Adults Lunch will be \$4.00 and Adults Breakfast will be \$2.50. The fixed assets amount will be \$5000. The McIntosh PSD School attorney is Rodney Freeman. Truant Officer will be Officer School Board Chair. Payday for School Employees will be on the 15th day of each month. NWAS representative will be Annie Walker with Jennifer Gehring as an Alternate. Transportation Committee members will be Chris Bailey and Stefanie Honeyman. Negotiations Committee will be Jennifer Meyer and Jennifer Gehring. Finance Committee will be comprised of: Board members and one MTA representative, Business Manager Kathy Sieck Chase, and Superintendent Rod Broadnax. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Action#18-19-14

Motion by Chris Bailey, second by Jennifer Gehring, to approve open enrollments 18-19-1 through 13. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Action#18-19-15

Motion by Chris Bailey, second by Stefanie Honeyman, to offer Head BBB Coach to Jarret Maher and Asst BBB Coach to Preston Mollman and to split JH and Elem BBB coaching. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Action#18-19-16

Motion by Jennifer Gehring, second by Stefanie Honeyman, to offer Head GBB Coach to Dena Bailey, Asst GBB Coach to Tiann Schell. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-abstain, Gehring-yea, and Walker-yea.

Action#18-19-17

Motion by Chris Bailey, second by Stefanie Honeyman, to offer JH and Elem GBB Coaching to Sarah Maher. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Superintendent Broadnax will compose a policy concerning excused/unexcused absences for coaching contracts. The policy will be reviewed at August meeting.

Jennifer Gehring will contact NW Area School about Isabel Community Auction to place vans and excursion on auction to be held September 2018.

Action#18-19-18

Motion by Jennifer Gehring, second by Stefanie Honeyman, to move August meeting to Sunday, August 12th @ 7:30 pm MT. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Action#18-19-19

Motion by Stefanie Honeyman, second by Jennifer Gehring, to pay for lunch supervisors meals. Roll call vote: Meyer-yea, Honeyman-yea, Bailey-yea, Gehring-yea, and Walker-yea.

Barba Hansen, Nellie Edinger, and Shannon Hansen, visited with the board about Junior Class student's participation for concession stand assignments. Mr. Broadnax and the advisors will draft a letter for all junior class parents and students outlining expectations.

Adjournment by Jennifer Meyer at 10:00 pm MT

Next meeting: AUGUST 12(SUNDAY), 2018 @ 7:30 pm MT

Jennifer Meyer-President

Kathy Sieck Chase-Business Manager

Payroll July 2018:	General	\$183021.55
	SPED	\$17195.74
	Food Service	<u>\$6654.12</u>
	TOTAL	\$206,871.41

Invoices July 2018:

A.S.B.S.D.	MEMBERSHIP	1,041.15
CHURCHILL, MANOLIS, FREEMAN,	LEGAL	129.40
CORSON SIOUX COUNTY NEWS	PUBLISHING	221.53
DURA WAX CO.,	JANTIORIAL SUPPLIES	1,087.00
INC.		
eBOARDsolutions, INC.	BOARD SERVICES	300.00
GOLDEN WEST	MONTHLY PHONE MAINT	58.00
GREAT WESTERN	TECH SERVICES	629.93
BANK		
GTC	VEHICLE MAINT	237.49
HARLOW'S BUS	BUS GLASS	934.77
SALES		
HOFFMAN,	MTSS TRAVEL	185.72
MICHELE		
IMPACT SCHOOLS OF SD	IMPACT AID DUES	4,500.00
INNOVATIVE OFFICE SOLUTIONS	HS SUPPLIES	338.79
INTER TEACHER EXCHANGE	VISA SERVICES	1,500.00
JOHNSON CONTROLS SIOUX FALLS	BOILER REPAIR	363.49
LAWSON, LYNN	MTSS PROF DEV	266.06
M.D.U.	ELECTRICTY	1,587.30
MOREAU GRAND ELECTRIC	F/B LIGHTS	95.00
N.A.F.I.S.	NAFIS DUES	757.00
PROPERTY/LIABILITY FUND	PROPERTY/LIAB INSUR	38,506.00
SHI INTERNATIONAL	MICROSOFT LICENSE	1,748.88
CORP		
SOFTWARE UNLIMITED	SU SUBSCRIPTION	4,300.00
INC		
STANDARD FOR SUCCESS LLC	CERTIFIED EVALUATIONS	1,674.00
SWWC	PURCHASING COOP FEE	50.00
TEACHER	JH SUPPLIES	273.20
DIRECT		
TRUCKS OF	BUS MAINT	191.12
BISMARCK		
VOYAGER	FUEL	181.65
	Fund Total:	61,157.48
Checking	1	Fund: 22
		SPECIAL EDUCATION FUND
INTERNATIONAL TEACHER EXCHANGE	VISA SERVICES	1,500.00
	Fund Total:	1,500.00
Checking	1	Fund: 24
		PENSION RETIREMENT FUND
SDRS SPECIAL PAY PLAN	RETIREMENT	23,779.00
	Fund Total:	23,779.00
	Checking Account Total:	86,436.48