

REGULAR SCHOOL BOARD MEETING  
OF THE BOARD OF EDUCATION  
MCINTOSH SCHOOL DISTRICT  
Wednesday, March 12, 2014 @ 5:00pm MT

Board President, Chris Bailey, called the meeting of the Board of Education for the McIntosh School District #15-1, McIntosh, South Dakota to order with the following members present: Chris Bailey, Marcia Schell, William Chase, and Robert Schuh. John Powell, Jr was absent. Also present: Superintendent –Dick Schaffan, Principal- Carole Schaffan, Business Manager-Kathy Sieck-Chase, Athletic Director- Heather Katus, Marie Nehl, Deb Trullinger, Connie Klaudt, Pat Hoff, Narcel Clark, Molly Tenbroek, Nancy Olson, Sue Bubbers, Michele Hoffman, Becky Siroshton, Heather Beck, Terrin Courtney, Jennifer and Mark Meyer, Garth and Shannon Hansen, Dale and Teri Baumeister, Carrie Fergel, and Tammy Bertolotto.

Pledge of Allegiance

All motions carried unanimously unless otherwise stated.

President Bailey asked for additions to the agenda.

The following additions were made:

- 6a) Hansen-executive
- 8b) Spanish position
- 8c) Trip calendar
- 8d) PD 360
- 11d) Bleacher seats
- 11e) Home School Application
- 11f) Bus engine
- 11g) City of McIntosh water tower

Action #13-14-88

Motion by William Chase, second by Marcia Schell, to approve agenda with additions.

Action #13-14-89

Motion by William Chase, second by Marcia Schell, to approve February 2014 board minutes and March 2014 payroll and bills.

Discussion held on travel expenses.

Action#14-13-90

Motion by Robert Schuh to require administration to have travel approved 30 days in advance, second by William Chase.

Action#13-14-91

Motion by Marcia Schell, second by William Chase to approve February 2014 financials.

Elementary Update-Carole Schaffan. School Carnival was held February 28, 2014. Parent/Teacher Conferences will be March 17 & 18, 2014 from 3-6pm MT. DARE graduation will be March 18<sup>th</sup> followed by an evening program for parents on drug prevention and cyber bullying presented by Corson County

Deputy Allen Dale. Smarter balance testing will take place March 25-May 7, 2014. Dental Hygienist will be McIntosh School March 24- April 4, 2014. Talent Show will be held March 24, 2014.

Action #13-14-92

Motion by William Chase, second by Marcia Schell to enter into Executive Session per SDCL 1-25-2-2 at 7:17 pm MT.

Out of Executive at 8:01 pm MT. No action taken.

Athletic Director Report- Heather Katus. Heather Katus would like to congratulate the McIntosh Girls and Boys Basketball teams, along with their coaches, on a great season. Heather Katus would like to congratulate Garrett Clark on placing 8<sup>th</sup> at the State Wrestling tournament. Junior High track will begin March 17, 2014 and High School Track will begin March 24, 2014. Athletic Director Conference will be in Deadwood, SD April 2-4, 2014.

High School Report-Terrin Courtney

Blood Drive will be March 13<sup>th</sup> at the McIntosh School. Congratulations to the SMARTS team on placing 3<sup>rd</sup> at the competition in Mobridge, SD. ProStart will be hosting a regional competition on March 15<sup>th</sup> and competing March 27<sup>th</sup> at the State Contest in Pierre, SD.

Action #13-14-93

Motion by Robert Schuh, second by William Chase, to release Marie Nehl from SDSDBF health insurance, beginning April 1, 2014.

Discussion held on the Spanish position. Parental input was welcomed by the board. Mr. Schaffan will visit with Lemmon Public School and Vickie Klitzke to reinstate the Spanish Program. Chris Bailey and William Chase will represent McIntosh PSD at the next Lemmon PSD school board meeting, if necessary.

Discussion was held on PD 360 program. The PD 360 program will be terminated, due to breach of contract.

NWAS-Robert Schuh.

NWAS is still conducting their director search. Negotiations with teachers have been settled.

Audit report was distributed and discussed with the Board.

Action#13-14-94

Motion by Robert Schuh per McIntosh Policy Manual code DAI Developing an appropriate oversight process-1. Governing Board Awareness. To establish a finance/budget committee to meet monthly, 30 minutes before the start of each McIntosh PSD Board meeting, and anytime deemed necessary to overview the finances and budgets of the McIntosh PSD. The committee will follow the Risk Assessment Model. The Committee will consist of 1 administrator, business manager, 2 board members and 1 teacher appointed by the McIntosh Teachers Association. Second by Schell. Board members on the committee will be Robert Schuh and Chris Bailey.

Four new Trust/Agency accounts have been established. Girls Basketball, Boys Basketball, Track, and Insurance.

Action #13-14-95

Motion by Robert Schuh, second by William Chase to transfer \$968.55 from Impact Aid Fund to Food Service for the cost of seconds for the month of February 2014.

Action #14-14-96

Motion by William Chase, second by Marcia Schell to approve free lunch for Bonnie Mollman, Jean McGregor, and Gina Beer for additional lunch room duties.

Superintendent Report-Dick Schaffan. Discussion held by the Board on Driver Education costs for out of district students. Legislative update given by Mr. Schaffan. The following statement entered into the March 2014 Board minutes by Superintendent Schaffan. "The McIntosh PSD 15-1- Administration would like to recognize the outstanding contributions of Kathy Sieck-Chase since becoming our business manager. Kathy has the ability to work with staff and patrons in a dignified and professional manner. Her business practices and methods are above reproach. In the many years that we were served by the excellent job performed by former business manager Rose Mary Fritz-Dirk, we became spoiled. The seamless transition and practical nature exhibited by Kathy made our jobs much easier. Kathy is very knowledgeable and not afraid to incorporate new practices and techniques, and is a team contributor. We believe the McIntosh School District maintains a high degree of excellence in the business department thanks to Kathy's presence." Discussion held on bleacher seats that have been cracked and need replacing. One home school application signed by President Bailey. Discussion on faulty bus engine. Discussion on donation for the McIntosh water tower.

Action #13-14-97

Motion by Robert Schuh, second by William Chase, to charge out of district Drivers Ed Students \$150 for course work and driving. This is the same rate charged last year.

Action#13-14-98

Motion by Robert Schuh, second by Marcia Shell to purchase replacement bleacher seats for the Pauline Long Memorial Court. Funding in the amount of \$5184.00 to come from the Pauline Long Fund.

Action#13-14-99

Motion by Robert Schuh, second by William Chase to donate \$1000, from Capital Outlay Fund, to the City of McIntosh to help off-set costs of painting the water tower.

The McIntosh School Board would like to congratulate Garret Clark on his 8<sup>th</sup> place finish at the State wrestling meet, the Smarts Challenge students on their 3<sup>rd</sup> out of 11 team finish at the Mobridge competition, and Girls and Boys Basketball teams and coaches for all their hard work this season.

Five minute recess taken at 8:57 pm MT

Motion by Marcia Schell, second by Robert Schuh, to enter into executive session per SDCL 1-25-2-1 and 2.

Declared out at 10:17 pm MT.

No action taken.

President Bailey adjourned the meeting at 10:18 pm MT.

**Next meeting April 9, 2014 at 7pm MT.**

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Chris Bailey-President

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Kathy Sieck-Chase-Business Manager

ATTACHEMENT "A"

Financial Status for Month February 2014

GENERAL FUND

Balance on Hand (01/31/2013)	\$67,536.57
Revenues	\$304,284.56
Impact Aid	\$200,000.00
Expenditures	\$181,121.43
Balance to Date (02/28/2014)	\$390,699.70

CAPITAL OUTLAY

Balance on Hand (01/31/2013)	\$143,163.16
Revenues	\$8519.53
Expenditures	\$0.00
Balance to Date (02/28/2014)	\$151,682.69

SPECIAL EDUCATION

Balance on Hand (01/31/2013)	\$56,899.83
Revenues	\$12,521.35
Expenditures	\$15,660.30
Balance to Date (02/28/2014)	\$53,760.88

FOOD SERVICE

Balance on Hand (01/31/2014)	\$6133.72
Revenues	\$11,031.80
Impact Aid	\$10,000.00
Expenditures	\$15,741.57
Balance to Date (02/28/2014)	\$11,423.95

TRUST/AGENCY FUND

Balance on Hand (01/31/2013)	\$46,888.94
Revenues	\$11,237.68
Expenditures	\$12,649.00
Balance to Date (02/28/2014)	\$45,477.62

PENSION FUND

Balance on Hand (01/31/2012) \$71,100.10  
Revenues \$1785.85  
Interest \$0.00  
Balance to Date (02/28/2014) \$73,885.98

IMPACT AID FUND

Balance on Hand (01/31/2012) \$3,280,448.21  
Revenues \$9684.42  
Transfer(Gen & F/S) \$210,000.00  
Balance to Date (02/28/2014) \$3,080,132.63

ATTACHMENT "B"

Payroll/ Payroll related activities March 2014  
General Fund \$168,504.70  
Special Education Fund \$12,550.97  
Food Service Fund \$6935.10  
\$187,990.77

Bills March 2014

Checking	1	Fund:	10	GENERAL FUND	
A.S.B.S.D.			LEGISLATIVE DAY		145.00
BUBBERS, SUE			PER DEIM		76.00
CENTRAL DIESEL SALES			PARTS		63.97
CENTURY LINK			TELEPHONE		577.38
CROWN AWARDS			AWARDS		101.25
EDMENTUM			21ST CENTURY CONTRACTUAL		2,198.00
GARRETT CLARK			WRESTLING MILEAGE		1,036.00
GOVERNORS INN			TITLE I PROF DEV		382.00
GREAT WESTERN BANK			CREDIT CARD		4,037.68
GREAT WESTERN TIRE			TIRES		1,150.64
HARLOW'S BUS SALES			BUS MAINT		378.69
HARMON LAW OFFICE			LEGAL SERVICES		160.00
HOFF, PAT			SDCTM CONF		12.00
IMPREST FUND			IMPREST BILLS FEB 2014		4,554.69
ISABEL DAKOTAN			PUBLISHING		70.00
JERRY'S REPAIR			FORD REPAIRS		453.54
JORDAN, LAKISHA			PROSTART BOOT CAMP		33.00
JOSTENS INC.			MEDALS		22.51
K & K AUTO			2 WHEELS		123.08
KLING, ALISE			TITLE I PROF DEV		21.00
KBA			AUDIT		2,524.00
LEMMON SCHOOL DISTRICT			SPANISH/IND ARTS TEACHERS		23,873.21
M.D.U.			ELECTRICITY		2,489.59
MARESKA, TYLER			TITLE I PROF DEV		33.00
MCINTOSH COMMUNITY HEALTH			DRUG TESTING		226.00
MCINTOSH COOP INC.			FUEL/SUPPLIES		10,482.85
MCINTOSH PROPANE INC.			PROPANE		8,436.70
MCINTOSH SCHOOL DISTRICT			JOM TICKET SALES		238.00
MENARDS			JANITORIAL		69.59
MOREAU GRAND ELECTRIC			F/B LIGHTS		32.26
NEHL, DEBRA			PER DEIM INFINITE CAMPUS		38.00
ORIENTAL TRADING			21ST CENTURY SUPPLIES		263.46
RYE LUMBER CO.			JANITORIAL SUPPLIES		45.02
SCHAFFAN, CAROLE			PRINCIPAL TRVL		325.00
SCHAFFAN, DICK			SUPT TRVL		431.00
SERVALL UNIFORM & LINEN			JANITORIAL SUPPLIES		420.99

TRULLINGER, DEBRA		TITLE I PROF DEV	21.00
US FOOD SERVICE		FOOD SERVICE	475.58
VOYAGER		FUEL	223.80
WANDA STANGE PRORATE		DRUG TESTING	315.00
		<b>Fund Total:</b>	<b>66,560.48</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 21 CAPITAL OUTLAY</b>	
COMBINED BUILDING		BLEACHER SEATS	1,590.00
		<b>Fund Total:</b>	<b>1,590.00</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 22 SPECIAL EDUCATION FUND</b>	
CHILDRENS THERAPY SERVICES		THERAPY-PT	672.40
DREISKE THERAPY LLC		THERAPY-OT	690.75
SMALL TALK SPEECH		SPEECH	2,775.00
		<b>Fund Total:</b>	<b>4,138.15</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 51 FOOD SERVICE</b>	
CHILD & ADULT NUTRITION		FOOD SERVICE	240.00
DEAN FOODS INC.		FOOD SERVICE	1,080.30
DIZCO INC		FREIGHT	80.28
EARTH GRAINS BAKING CO. INC.		FOOD SERVICE	288.50
KIM'S APPLIANCE SERVICE, INC.		DISHWASHER/STEAMER	433.92
NORDICA WAREHOUSES INC		STORAGE	18.71
PHILS JACK & JILL		FOOD SERVICE	14.04
US FOOD SERVICE		FOOD SERVICE	6,061.33
		<b>Fund Total:</b>	<b>8,217.08</b>
		<b>Checking Account Total:</b>	<b>80,505.71</b>