

**END OF THE YEAR SCHOOL BOARD MEETING  
OF THE BOARD OF EDUCATION  
MCINTOSH SCHOOL DISTRICT  
Wednesday, July 8, 2015 @ 8:00pm MT**

Board President, Robert Schuh, called the meeting of the Board of Education for the McIntosh School District #15-1, McIntosh, South Dakota to order with the following members present: Robert Schuh, William Chase, John Powell Jr, and Shar Seiler entered @ 8:06pm MT. Absent Chris Bailey. Also present: Superintendent –Rob Davis, Business Manager-Kathy Sieck-Chase, and Kristie Baumeister.

Pledge of Allegiance  
Roll Call

Budget Hearing for FY 15-16 was held.

Action#14-15-142

Member , William Chase, introduced the following resolution for adoption.

LET IT BE RESOLVED THAT THE MCINTOSH SCHOOL DISTRICT #15-1, after duly considering the proposed budget and its amendments, which was published in accordance with SDCL 13-11-2, hereby approve and adopt proposed budget and amendments, thereto , to be its annual budget for the fiscal year, July 1, 2015 through June 30, 2016. The adopted Annual Budget Expenditures are as follows:

General Fund: \$2,757,051 Capital Outlay: \$115,000 Special Education: \$211,139 Impact Aid: \$1,047,871  
Pension Fund: \$0 Capital Projects: \$0 Food Service: \$171,774 Enterprise: \$6846

Resolution second by John Powell Jr. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea.

Action #14-15-143

Motion by John Powell Jr, second by William Chase, to approve consent agenda-Minutes for June 10, 2015, June EOY bills/payroll, and EOY Financial Report. Roll call vote; Schuh-yea, Chase-yea, Powell Jr-yea.

Action#14-15-144

Motion by Shar Seiler, second by John Powell Jr, to transfer from Impact Aid to Enterprise Fund \$2000 for FY15 expenditures. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Adjournment at 8:19 pm MT

Finance Committee met at 7:30 pm MT

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School Board President-Robert Schuh

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Business Manager-Kathy Sieck-Chase

**NEW REGULAR MEETING  
OF THE BOARD OF EDUCATION  
MCINTOSH SCHOOL DISTRICT 15-1  
MCINTOSH, SOUTH DAKOTA  
JULY 8, 2015**

**The board of education met in regular session to open meeting for the new (2015-2016) school year on July 8, 2015 at approximately 8:20 pm in the McIntosh School FACS room. Robert Schuh, William Chase, John Powell Jr and Shar Seiler present.**

Business Manager Kathy Sieck Chase asked for nominations for Board President.  
John Powell Jr nominated Robert Schuh.

Action #15-16-1

Motion by William Chase, second by Shar Seiler, that nominations cease and to cast a unanimous ballot for Robert Schuh. Roll call vote: Schuh-abstained, Chase-yea, Powell Jr-yea, Seiler-yea.

President Robert Schuh asked for nominations for Board Vice-President.  
William Chase nominated John Powell Jr.

Action #15-16-2

Motion by William Chase, second by Shar Seiler, that nominations cease and to cast a unanimous ballot for John Powell Jr. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-abstained, Seiler-yea.

Action# 15-16-3

Motion by William Chase, second by Shar Seiler to approve Consent Agenda and Payroll/Bills July 2014 with additions to agenda Action Items: C6-NW Area Comprehensive Sped Plan, C7-Copier Surplus/Sale, C8- Second Reading/Approval of Student and Staff Handbook, C9-Close-Up Chaperone, C10-Open Enrollments. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Opening of Fuel Bids by Robert Schuh, Board President:

McIntosh Propane: July 1, 2015- November 1, 2015 Propane \$0 .89/Gallon November 2, 2015-June 30, 2016 Propane \$1.19/gallon.

McIntosh Coop: Fluctuating bids for gasoline, gasohol, and highway diesel for \$0.11/ above cost.

Action# 15-16-4

Motion by William Chase, second by Shar Seiler to accept the bids from McIntosh Propane and McIntosh Coop. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-abstained, Seiler-yea.

Action # 15-16-5

Motion by John Powell Jr, second by Shar Seiler, to approve the New School Year Resolution as follows:

BE IT RESOLVED THAT THE MCINTOSH SCHOOL DISTRICT #15-1, MCINTOSH, SOUTH DAKOTA WILL

NAME: The Great Western Bank, McIntosh, South Dakota as their official depository. Regular School

Board Meetings will be held on the second Wednesday of each Month at 7:00 pm MT, except

June/July/August at 8:00 pm MT. Robert Rules of Order designated as parliamentary procedures. Board

members wages set at \$75/meeting and president wages at \$85/meeting, mileage set at State Rate,

meal reimbursement for in/out state meals is an allowance up to and not exceeding daily rate set by the State of SD for in-state travel and not to exceed the Federal rate for out-of-state travel. Room rate for overnight stay is not to exceed GSA published rates. Employees must have proof of attendance for per diem to be authorized. Superintendent Davis, and in his absence, Business Manager Kathy Sieck Chase, will be authorized to sign for Federal Programs. Superintendent Davis will be appointed Title IX coordinator. Brenda Kraft will be appointed 504 High School Coordinator. Sue Bubbers will be appointed 504 Elementary Coordinator. Rob Davis will be appointed ADA Coordinator. Superintendent Davis will be appointed Public Records Office. Alan Hoff will be Asbestos Coordinator. Kathy Sieck Chase will be Business Manager and Custodian of funds to invest and re-invest funds for the McIntosh School District. Kathy Sieck Chase is administrator of Trust/Agency accounts. The Board President or Vice Chairman along with the Business Manager will sign General, Special Education, Capital Outlay, Food Service, Early Retirement, Enterprise, Scholarship, and Capital Project checks and contracts; plus all necessary forms for the McIntosh School District. Superintendent Davis and Business Manager Chase will sign Trust & Agency checks. Interest will be receipted to each respective account as received. Finance Committee will review all financial commitments of the McIntosh PSD. In the event, of an election the pay rate will be \$50/polling place, mileage at state rate, \$9.50/hour for Election Superintendent and \$8.50/hour for election clerks. Authorize Superintendent Davis to close school in emergency situations and in case of inclement weather, in his absence Transportation Director, Jess Jung will consult with Superintendent Davis, Mr. Davis will make the call to close school. KOLY/KBJM/KFYR/KELO/KLND radio and TV stations plus the School Reach System are designated for public information. The Corson/Sioux Paper designated as official newspaper. School Website will be utilized for updates and information. Senior Citizens (age 62) will be issued life long passes for athletic events. Season Pass rates will be \$25/adults. \$15/High School students and \$10/Pre-8 Students. Admission to athletic events at the door will be \$5/adult, \$3/Pre-12 students. Little Moreau School Passes will be acknowledged for teachers and staff. School Breakfast and Lunch will remain free for students. Adults Lunch will be \$3.25 and Adults Breakfast will be \$1.65. The fixed assets amount will be \$5000. The McIntosh PSD School attorney is Rodney Freeman. Truant Officer will be Officer Carl White. Payday for School Employees will be on the 15<sup>th</sup> day of each month. NWAS representative will be Robert Schuh with Chris Bailey as an Alternate. Transportation Committee member will be John Powell Jr and Chris Bailey. Negotiations Committee will be appointed at a later date.

Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Action #15-16-6

Motion by William Chase, second by John Powell Jr to publish salaries of McIntosh School Employees as presented. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Action#15-16-7

Motion by John Powell Jr, second by William Chase to approve School Weight Room Waiver and School Facilities Use Waiver. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Kristie Baumeister informed the board about the academic letter award.

Action#15-16-8

Motion by Shar Seiler, second by William Chase to approve the Academic Letter Award. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Action#15-16-9

Motion by William Chase, second by Shar Seiler to approve NW Area Comprehensive SPED Plan. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Action#15-16-10

Motion by William Chase, second by Shar Seiler to surplus copier 9394-6 and 9394-8 and advertise the copiers for sale. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Second Reading of Student and Staff handbooks.

Action#15-16-11

Motion by John Powell Jr, second by William Chase to approve Student and Staff Handbooks. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Kristie Baumeister requested the McIntosh PSD pays ½ cost of Close-Up Chaperone

Action#15-16-12

Motion by John Powell Jr, second by Shar Seiler to pay ½ the cost of Close-Up Chaperone. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

Action#15-16-13

Motion by William Chase, second by John Powell Jr, to enter into executive session per SDCL 1-25-2-2 (student issues) at 9:08 pm MT.

Declared out of executive at 9:25 pm MT

Action#15-16-14

Motion by John Powell Jr, second by William Chase to approve open enrollments 15-16 1, 2, 3, 4, 5, to not approve open enrollments 15-16 6, 7, and 8. Roll call vote: Schuh-yea, Chase-yea, Powell Jr-yea, Seiler-yea.

NW Area Report-Robert Schuh

Board Reorganize was tabled until August 2015. Base assessments for CTE will increase.

Technical/Career Fair is slated for September 2015. Interviews for Culinary Arts and CAD will be held.

NW Area is currently looking for a School Psychologist for SPED Program.

Superintendent Report-Rob Davis

Mr. Davis is working on SPED indicators and Civil Rights Data Collection. There will be a school picnic for employees before the start of school.

Business Manager-Kathy Sieck Chase

Completing second response for Impact Aid Audit. Completing end of the year. Audit will be third week in August 2015.

Action#15-16-15

Motion by William Chase, second by John Powell Jr to enter into executive session per SDCL 1-25-2-1 (employee) at 9:37 pm MT.

Out of executive @ 9:52 pm MT-No action taken

Meeting adjourned @ 9:53 pm MT

Next meeting August 12, 2015 at 8pm MT.

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President-Robert Schuh

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Business Manager-Kathy Sieck Chase

	END OF THE YEAR FUND BALANCES							
	General	C/outlay	SPED	Enterprise	Food Service	Pension	Impact Aid	Trust/Agency
Balance 6/30/2015	149,904.91	203,415.86	107,778.42	(1,814.95)	9,649.89	74,180.92	3,667,480.84	62,009.49
Acct Rec	152,202.84				447.42			
Acct Pay	443.22				306.50			
Cont Pay	159,216.83		11,326.81		8,453.08			
Benefits Pay	19,808.53		1,385.70		1,149.25			
PrePaid Exp	3,256.18							
Balance 6/30/2015	125,895.35	203,415.86	95,065.91	(1,814.95)	188.48	74,180.92	3,667,480.84	62,009.49

Bills and Payroll for EOY JUNE 2015:

Payroll- EOY June 2015	General	18,681.86
	SPED	497.22
	<u>Food Service</u>	<u>199.30</u>
	Total	19,378.38

**Bills EOY JUNE 2015**

<b>Checking</b>	<b>1</b>	<b>Fund: 10</b>	<b>GENERAL FUND</b>	
ADVANCED BUSINESS METHODS		COPIERS LEASE FINAL BILLING		4,095.99
APPLE COMPUTER INC.		COMPUTERS-REAP		19,880.00
B & C PLUMBING		PLUMBING REPAIR		532.75
BAILEY, DENA		PRAXIS TEST		232.36
CENTER FOR EDUCATION		SUPER SUPPLIES		253.95
CENTURY LINK		TELEPHONE		499.17
DAVIS, ROB		PRINCIPAL TRAINING		38.00
DUENWALD TRANSPORTATION		BUS SAFETY TRAINING		250.00
FITNESS FINDERS		21 CENTURY SUPPLIES		380.14
FOREMAN SALES		BUS REPAIRS		191.52
FOX, KAREN		TRAVEL FOR PRINICPAL		38.00
GOLDEN WEST		DOOR SECURITY		55.00
GREAT WESTERN BANK		CREDIT CARD		2,085.16
IMPREST FUND		IMPREST BILLS		970.93
KNG INC		21 CENTURY SUPPLIES		99.12
KNOWBUDDY RESOURCES		TITLE I BOOKS 52		1,010.33
KRAFT, BRENDA		TITLE & 21 CENTURY		600.49
LIBRARY STORE		LIBRARY SUPPLIES		180.52
M.D.U.		ELECTRICITY		1,364.80
MCINTOSH COOP INC.		FUEL/SUPPLIES		892.12
MENARDS		JANITORIAL SUPPLIES		108.01
MID AMERICA BOOKS		BOOKS-54 TITLE I		1,231.24
PHILS JACK & JILL		21ST CENTURY SUPPLIES		811.27
QLT		BOILER PHONE		15.09
S.D.H.S.A.A.		A/D SUPPLIES		36.00
US FOOD SERVICE		21 CENTURY SUPPLIES		368.61
VALLEY MOTORS		BUS REPAIRS		195.00
		<b>Fund Total:</b>		<b>36,415.57</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 22</b>	<b>SPECIAL EDUCATION FUND</b>	
FOX, KAREN		TRAVEL FOR PRINICPAL		173.10
NORTHWEST AREA SCHOOLS		CPI		
		SPEECH/ASSESSMENT		32,349.37
		<b>Fund Total:</b>		<b>32,522.47</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 51</b>	<b>FOOD SERVICE</b>	
GREAT WESTERN BANK		CREDIT CARD		155.90
HOISINGTON, HENRIETTA		PER DEIM		42.00
MOSSET, VERNA		PER DEIM		42.00
SOUTH DAKOTA STATE		SALES TAX		346.37
		<b>Fund Total:</b>		<b>586.27</b>
		<b>Checking Account Total:</b>		<b>69,524.31</b>

**Payroll and Bills for July 2015**

Payroll:	General	\$142,134.23
	SPED	\$11,698.17
	<u>Food Service</u>	<u>\$7359.58</u>
	<b>TOTAL</b>	<b>\$161,191.98</b>

**Bills July 2015:**

**Checking**                    **1**                    **Fund: 10**                    **GENERAL FUND**

ADVANCED BUSINESS METHODS	COPIER MAINT	899.28
HARLOW'S BUS SALES	BUS REPAIR	238.37
HEARTLAND PAPER COMPANY	PAPER	2,132.80
JOHNSON CONTROLS	SERVICE CONTRACT	5,077.00
MCINTOSH FOOD SERVICE	DUE FROM GENERAL	447.42
MOREAU GRAND ELECTRIC	F/B LIGHTS & WELL	70.52
N.A.F.I.S.	MEMBERSHIP	1,144.00
ODYSSEYWARE	LICENSE RENEWAL	1,975.00
PREMIER	BUS PARTS	199.50
RENAISSANCE LEARNING	ACCLR MATH, READER, STAR 360, MATHFACTS	5,937.00
S.D. UNITED SCHOOLS	MEMBERSHIP	450.00
SOFTWARE UNLIMITED INC	BUSINESS SOFTWARE	3,750.00
TIE	TIE MEMBERSHIP	672.00
VOYAGER	FUEL	173.20
	<b>Fund Total:</b>	<b>23,166.09</b>
<b>Checking</b>	<b>1 Fund: 51 FOOD SERVICE</b>	
DOE-CANS	13-14 ADM REVIEW	5,855.14
NARDINI FIRE EQUIPMENT INC.	KITCHEN INSPECT	306.50
	<b>Fund Total:</b>	<b>6,161.64</b>
	<b>Checking Account Total:</b>	<b>29,327.73</b>